

1. The Missions/Posts while accepting OCI/PIO applications are required to ensure that the applicants had surrendered their Indian passports or given satisfactory written explanations duly notarized or legalized (Notaris or Legalizeren)/documents relating to loss or damage of passports; submission to foreign authorities at the time of becoming a foreign national; or even non-possession of a passport.

2. It may be noted that the penalty charges will be made applicable only for passports whose final validity expired on or after 1st January 2005. If any passport expired prior to this date (and not re-issued) is surrendered, only the Surrender certificate fee will be collected.